Welcome to Syracuse University! Every community has rules and policies that foster safety, security and wellness; however, it is the goal of the Office of Student Rights and Responsibilities to accomplish this while promoting learning, awareness, accountability, and service to others. The student conduct process at Syracuse University is designed to provide a fair and engaging process for the resolution of alleged violations of the Code of Student Conduct. It is our hope that students who participate in the student conduct process learn about their own decision-making, how their decisions impact both themselves as well as the broader Syracuse University community and that they use the conduct process as a stepping stone for their own engagement as community members. My staff and I wish each Syracuse University student a positive experience and encourage all University members to support and guide our students as they begin to learn more about themselves and their role in a community.

If you have any questions or concerns regarding the University Student Conduct System, feel free to contact the Office of Student Rights and Responsibilities.
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SECTION ONE:
STUDENT RIGHTS AND RESPONSIBILITIES

Students have the right to fundamental fairness before formal disciplinary sanctions are imposed by the University for violations of the Code of Student Conduct - as provided in the published procedures of the University’s Conduct System or other official University publications. Students have the right to written notice and the opportunity for a hearing before any change in status is incurred for disciplinary reasons unless a significant threat to persons or property exists.

-Taken from
Syracuse University Statement of Student Rights and Responsibilities
SYRACUSE UNIVERSITY
STATEMENT OF STUDENT RIGHTS AND RESPONSIBILITIES

Syracuse University is an academic community and all persons—students, faculty, administrators and staff—share responsibilities for its growth and continued welfare. As members of the University community, students can reasonably expect that the following rights will be respected by all University offices, programs, employees and organizations.

Syracuse University further encourages all members of the University community to endorse, support and abide by the following statement of values, which this community has deemed fundamental to its mission and integral to its growth.

1. SPEECH/EXPRESSIoN/PRESS
Students have the right to express themselves freely on any subject provided they do so in a manner that does not violate the Code of Student Conduct. Students in turn have the responsibility to respect the right of all members of the University to exercise these freedoms.

2. NON-DISCRIMINATION
Students have the right not to be discriminated against by any agent or organization of Syracuse University for reasons of age, creed, ethnic or national origin, gender, disability, marital status, political or social affiliation, race, religion, sexual orientation, gender identity and gender expression, or any other protected class as described by law. In their individual roles as members of student organizations, students have the responsibility not to discriminate against others.

3. ASSEMBLY/PROTEST
Students have the right to assemble in an orderly manner and engage in peaceful protest, demonstration, and picketing which does not disrupt the functions of the University, threaten the health or safety of any person, or violate the Code of Student Conduct.

4. RELIGION/ASSOCIATION
Students have the right to exercise their religious convictions and associate with religious, political, or other organizations of their choice in University facilities provided they do so in a manner that respects the rights of other members of the community and complies with the Code of Student Conduct. Students have the responsibility to respect the rights of other members of their University community to free exercise of their religious convictions and to free association with organizations of their choice.

5. PRIVACY/SEARCH/SEIZURE
Students have the right of privacy and to be free from unreasonable searches or unlawful arrest on University property and within their campus residences. Students have the responsibility to respect the privacy of other members of the University community in their person and in their place of residence.

6. ACADEMIC PURSUITS
Students have the right to accurate and plainly stated information relating to maintenance of acceptable academic standing, graduation requirements, and individual course objectives and requirements. Students can expect instruction from designated instructors at appointed class times and reasonable access to those instructors. Students have the responsibility to attend class and know their appropriate class requirements.

7. QUALITY ENVIRONMENT
Students have the right to expect a reasonably safe environment supportive of the University's mission and their own educational goals. Students have the responsibility to protect and maintain that environment and to protect themselves from all hazards to the extent that reasonable behavior and precaution can avoid risk.
8. **GOVERNANCE/PARTICIPATION**
Students have the right to establish representative governmental bodies and to participate in University governance in accordance with the rules and regulations of the University. Students who accept representative roles in the governance of the University have the obligation to participate responsibly.

9. **FUNDAMENTAL FAIRNESS**
Students have the right to fundamental fairness before formal disciplinary sanctions are imposed by the University for violations of the Code of Student Conduct—as provided in the published procedures of the University’s Student Conduct System or other official University publications. Students have the right to written notice and the opportunity for a hearing before any change in status is incurred for disciplinary reasons unless a significant threat to persons or property exists.

10. **CONFIDENTIALITY**
Students have the right to access and control access to their educational records as provided in the federal Family Educational Rights and Privacy Act, also known as the Buckley Amendment. These include the rights to review and challenge the content of educational records, to control disclosure of personal and academic information to third parties, and to limit the routine disclosure of all or some information defined as “directory information” by the Act.*

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* The above statement is also true for international students and scholars, except where specified by the legislation, rules and regulations governing the particular visa status.
SYRACUSE UNIVERSITY
CODE OF STUDENT CONDUCT

Students at Syracuse University are expected to conduct themselves in a manner supportive of the educational mission of the institution. Integrity, respect for the person and property of others and a commitment to intellectual and personal growth in a diverse population are values deemed fundamental to membership in this University community. Syracuse University considers the following behavior, or attempts thereof, by any student or student organization, whether acting alone or with any other persons, to violate the Code of Student Conduct:

1) Physical harm or threat of physical harm to any person or persons, including but not limited to: assault, sexual abuse, or other forms of physical abuse

2) Harassment—whether physical, verbal or electronic, oral, written or video—which is beyond the bounds of protected free speech, directed at a specific individual(s), easily construed as "fighting words," and likely to cause an immediate breach of the peace.

3) Conduct—whether physical, verbal or electronic, oral, written or video— which threatens the mental health, physical health, or safety of any person or persons including, but not limited to hazing, drug or alcohol abuse, bullying and other forms of destructive behavior.

4) Academic dishonesty,* including but not limited to plagiarism and cheating, and other forms of academic misconduct, for example, misuse of academic resources or facilities, misuse of computer software, data, equipment or networks.

5) Intentional disruption or obstruction of lawful activities of the University or its members including their exercise of the right to assemble and to peaceful protest.

6) Theft of or damage to personal or University property or services or illegal possession or use of the same.

7) Forgery, alteration, fabrication, of identification cards, records, grades, diplomas, University documents, possession of falsified identification cards or misrepresentation of any kind to a University office, University official, or law enforcement.

8) Unauthorized entry, use, or occupation of University facilities that are locked, closed or otherwise restricted as to use.

9) Disorderly conduct including, but not limited to, public intoxication, lewd, indecent or obscene behavior, libel, slander or illegal gambling.

10) Illegal manufacture, purchase, sale, use, possession or distribution of alcohol, drugs or controlled substances, or any other violation of the Syracuse University Policy on Alcohol, Other Drugs, and Tobacco.

11) Failure to comply with the lawful directives of University officials who are performing the duties of their office, especially as they are related to the maintenance of safety or security.

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* Cases involving academic dishonesty are handled by the Office of Academic Integrity.
12) Unauthorized possession or use of any weapon, including: firearms, BB-guns, air rifles, explosive devices, fireworks, or any other dangerous, illegal, or hazardous object or material, and improper use as a weapon of any otherwise permitted object or material.

13) Interference with or misuse of fire alarms, blue lights, elevators or other safety and security equipment or programs.

14) Violation of any federal, state, or local law which has a negative impact on the well-being of Syracuse University or its individual members.

15) Violation of University policies, rules or regulations that are published in the Student Handbook, or other official University publications or agreements.

Culpability is not diminished for acts in violation of this Code that are committed in ignorance of the Code or under the influence of alcohol, illegal drugs or improper use of controlled substances.

Other policies of the University may be found on the Syracuse University website and in other University publications.
SYRACUSE UNIVERSITY POLICY ON SEXUAL ASSAULT, GENDER RELATED HARRASSMENT, STALKING OR RELATIONSHIP VIOLENCE

Syracuse University is committed to the maintenance of an environment which is supportive of its primary educational mission and free from all exploitation and intimidation. The University does not tolerate rape, sexual assault, domestic or dating violence, stalking, sexual coercion and non-contact sexual abuse such as voyeurism, and sexual exploitation or other forms of sexual violence or non-consensual sexual activity. Prohibited behaviors include:

1. Any form of nonconsensual sexual intercourse, committed by physical force, coercion, threat, or intimidation, actual or implied, by a person(s) known or unknown to the victim. Sexual intercourse can involve anal, oral, or vaginal penetration, no matter how slight.

2. Any actual or attempted nonconsensual sexual activity including, but not limited to: sexual intercourse, or sexual touching, committed without physical force, coercion, threat, or intimidation; exhibitionism or sexual language of a threatening nature by a person(s) known or unknown to the victim.

3. Stalking, which is defined as intentionally and for no legitimate purpose engaging in a course of conduct directed at a person knowing (or should reasonably know) that such conduct is likely to cause reasonable fear of material harm or does cause substantial harm to the other person or that person’s family or another party of their acquaintance. This includes cyber stalking—using technology to stalk another person.

4. Forcible touching, form of sexual assault, which is defined as intentionally and for no legitimate purpose forcibly touching the sexual or other intimate parts of another person for the purpose of degrading or abusing such person or for gratifying sexual desires.

5. Domestic or dating violence, which is a pattern of behavior in which an individual uses physical violence, coercion, threats, intimidation, isolation or other forms of emotional, sexual, verbal and/or economic abuse to control their current or former intimate partner.

The University’s policy on Nonconsensual Sexual Activity includes situations in which the victim is unable to consent because he/she is physically helpless, or is mentally incapacitated due to drug or alcohol consumption, or is unconscious, regardless of whether the consumption was with the victim’s consent.

Consent should be expressed in mutually understandable words and actions, informed, voluntary, freely given, clear, sober, and agreed upon by all participants in the sexual activity. In order to consent to sexual activity, an individual must understand to whom they are consenting, what specific activity or activities they are consenting to, when the specific sexual activity will take place, where and how. Consent can be withdrawn at any time. Consent to one form of sexual activity cannot be assumed to be consent to any other form of sexual activity. Silence or the absence of resistance is not consent.

Lack of consent under New York’s criminal law encompasses forcible compulsion or incapacity to consent (as in the case of a minor—under the age of 17; or someone mentally incapacitated or physically helpless). In the case of forcible touching, there is lack of consent when the victim does not expressly or impliedly acquiesce to the conduct.

It is against University policy and against the law to retaliate against a person for making a complaint of sexual violence or any kind of harassment or discrimination. Any retaliation should be promptly reported to the Title IX Compliance Coordinator at 315-443-0211.


Syracuse University Conduct System
2014-2015

SECTION TWO: PROCEDURES
Syracuse University ... seeks to foster a commitment to the highest standards of ethical behavior by the coherent, consistent and fair manner in which it enforces its rules and regulations.

-Syracuse University Student Conduct Philosophy
University Student Conduct System Handbook 2014-2015
PART 1. ORGANIZATION/PHILOSOPHY

1.1 The Trustees and Chancellor of Syracuse University have delegated authority to the University Student Conduct System to adjudicate cases alleging violations of the Code of Student Conduct by Syracuse University students. Students of the State University of New York College of Environmental Science and Forestry (SUNY ESF) also are subject to the procedures set forth below when allegations arise related to the behavior of a SUNY ESF student is determined to pose a significant threat to the safety and well-being of the Syracuse University community.

1.2 The procedures included herein apply to the resolution of matters of social misconduct and related matters.

1.3 Supervision of the University Student Conduct System is the responsibility of the Senior Vice President and Dean of Student Affairs. Implementation of these procedures is the responsibility of the Director of the Office of Student Rights and Responsibilities, or a designee, in cooperation with, the Director of Residence Life, the Director of Health Services, and the Director of the Counseling Center, or their respective designees.

1.4 Syracuse University is an institution of higher learning where individual growth and development are fostered, excellence is pursued, and the highest standards of integrity are expected in all areas of life. Syracuse University is committed to providing an environment where persons are safe, property is secure, individual rights of all persons are respected, and education of the highest quality is achieved.

1.5 The Code of Student Conduct outlines the behavior that is expected of all students at Syracuse University. Having voluntarily enrolled at Syracuse University, all students have entered into an agreement to abide by the rules and regulations set forth in the Code of Student Conduct. Each student is responsible for conforming his or her conduct to the requirements of this code and applicable federal, state and local laws.

1.6 Violations of the Code of Student Conduct will be adjudicated by the University Student Conduct System, which is designed to reflect and to support the educational mission of the institution and ensure the fair and equitable treatment of all individuals and groups charged with or victimized by student misconduct.

1.7 The decision to pursue allegations of student misconduct through the University Student Conduct System is deemed acceptance of its philosophy that any potential sanctions will be designed to address the safety and security of persons and property and to educate students with regard to higher standards of behavior. Sanctions of the University Student Conduct System are not designed nor intended to be punitive in nature.

1.8 Syracuse University considers its Code of Student Conduct as a statement of minimal expectations and seeks to foster a commitment to the highest standards of ethical behavior by the coherent, consistent and fair manner in which it enforces its rules and regulations. The University views its student conduct process as a learning experience that is intended to result in the growth and understanding of individual responsibilities on the part of all persons.
PART 2. JURISDICTION

2.1 The University Student Conduct System has jurisdiction over all alleged violations of the Code of Student Conduct by any student or recognized student organization that may be brought to its attention. Jurisdiction of the University Student Conduct System extends to alleged misconduct that takes place on University owned or controlled property or on property close to the University, including the Greek chapter houses; alleged misconduct that takes place at any University sponsored event; and alleged misconduct that has a significant impact on the educational mission and well-being of the University community that takes place at any location off campus.

2.2 University student conduct proceedings are administrative in nature and independent of any criminal and/or civil proceedings that may be concurrently in process. University student conduct proceedings are intended to enforce the Code of Student Conduct at Syracuse University although the conduct in question may be simultaneously in violation of federal, state or local laws. The University may notify local and federal authorities when a crime is alleged to have been committed, but such notification will not modify the University's authority to adjudicate the alleged misconduct through its own student conduct system.

PART 3. ROLES OF ADMINISTRATORS

University administrators assume a variety of roles in the informal and formal resolution of most conduct matters. When a conduct complaint has been initiated, the roles of the University administrators are as outlined below.

3.1 The Office of Student Assistance is responsible for the coordination of support and advisory resources that are available to complainants and respondents involved in the University Student Conduct System. The Office of the Student Assistance will guide parties to referral sources for on-campus counseling and to a pool of community members that have volunteered and been trained to provide procedural advice or personal support to participants in the University Student Conduct System.

3.2 The Graduate Assistants and Practicum Assistants are one or more graduate students who educate complainants and respondents with regard to University Student Conduct System procedures; act as case managers in reaching informal resolutions of conduct complaints; and manage student referrals to University and community resources designed to assist students in fulfilling conduct sanctions.

3.3 The Student Conduct Advisors are one or more professional staff members who act as case managers in reaching informal resolution of student conduct complaints; design and provide training and educational programming to the University community; and offer follow up support for students subsequent to the resolution of their conduct cases.

3.4 The Associate Director of Student Rights and Responsibilities acts as a case manager; supervises the assessment activities of the Office of Student Rights and Responsibilities; provides training, advising, and educational programming to members of the University community concerning the University Student Conduct System; and acts on behalf of the Director of Student Rights and Responsibilities in his or her absence.

3.5 The Director of Student Rights and Responsibilities directs the activities of the University Student
Conduct System and acts as a case manager. The Director of Student Rights and Responsibilities approves informal resolutions to conduct complaints; appoints University Conduct Board members; assigns case managers; confirms University Conduct Board decisions; advises or arranges for the legal advisement of the University Appeals Board; and assures that the overall functioning of the University Student Conduct System is consistent with applicable laws and regulations.

3.6 The Senior Vice President and Dean of Student Affairs is responsible for the overall supervision of the University Student Conduct System, the imposition of interim suspensions, the appointment of University Appeals Board members, and the confirmation of University Appeals Board decisions, except as otherwise provided herein.

PART 4. INTERIM SUSPENSION AND OTHER ADMINISTRATIVE ACTIONS

4.1 The status of an accused student will not be changed while a case is pending against him or her, unless the Director of Student Rights and Responsibilities, in consultation with the Senior Vice President and Dean of Student Affairs, or a designee, determines that an interim suspension is required to promote the safety and well-being of the University community.

4.2 A student who is suspended on an interim basis pending the outcome of proceedings against him or her will be given the opportunity to be heard by the University Appeals Board on the merits of the decision to impose the interim suspension within three (3) University business days of receipt by the Office of Student Rights and Responsibilities of the student’s written request for such a hearing. Such a request must be made by the student within 30 University business days of the imposition of the interim suspension. If no such request is made, the interim suspension will remain in effect pending a hearing or Informal Resolution meeting on the merits of the conduct case. All recommendations of the University Appeals Board reviewing the imposition of an interim suspension are confirmed by the Senior Vice President and Dean of Student Affairs or his/her designee, and when confirmed, the decision is final and no further review of the interim suspension status is available.

4.3 Where an interim suspension is imposed in a case involving the arrest of the accused student, the University may require the associated criminal matter to be resolved in full prior to the pending conduct case being heard on its merits. In cases of sexual misconduct, the University will not make this requirement. In circumstances where a criminal matter remains pending or in other unusual circumstances, including those described herein at Sections 4.4 and 7.4, students who still seek to have their cases heard on the merits must file a written request for a meeting before the Director of Student Rights and Responsibilities, or a designee, who will attempt an Informal Resolution. If Informal Resolution is unsuccessful, the Director of Student Rights and Responsibilities will determine if the case will be referred to a University Conduct Board, Administrative hearing, or held until the criminal case concludes. This determination will be made on case-by-case basis.

Unless modified pursuant to Part 12 of these procedures, University Conduct Board Hearings will conform substantially to the procedures outlined at Parts 7 through 9 herein. The results of the proceedings may be appealed in writing to the University Appeals Board in accordance with Part 12 of these procedures.

4.4 Certain administrators have been granted authority to take specific administrative actions to promote the safety and well-being of members of the University community and to enforce other administrative policies.
a. The Director of Residence Life, or a designee, is authorized to respond to alleged violations of Office of Residence Life Residential Policies consistent with the policies published by the Office of Residence Life. These policies and procedures are independent of the University Student Conduct System. Questions about the Office of Residence Life Residential Policies process should be directed to the Office of Residence Life, 111 Waverly Avenue, Suite 200, (315)443-3637.

The Director of Residence Life, or a designee, is also permitted to respond on an emergency basis to behavioral incidents alleged to violate the Code of Student Conduct occurring within or otherwise impacting the safety of any residential unit by relocating a student within or removing a student from University housing on a temporary basis pending fulfillment of specific conditions and/or review of the matter by the University Student Conduct System.

b. The Director of Health Services and the Director of the Counseling Center are authorized to respond to significant psychological, physical, or substance-abuse related conditions or other student behavior that poses a direct threat to others. A student who fails to attend and actively participate in an assessment, educational program, and/or other intervention as required or who engages in behaviors that pose a direct threat to others may be withdrawn for medical reasons from the University. The Associate Vice President for Health and Wellness, upon the recommendation of the Director of the Counseling Center or the Director of the Health Center, is authorized to withdraw a student for medical reasons. Such withdrawal will extend until the student demonstrates completion of an assessment, educational program and/or other intervention to the satisfaction of the Director of Health Services or the Director of the Counseling Center. During the period of such a withdrawal for medical reasons, the student is prohibited from entering onto Syracuse University owned, operated, or controlled property, including but not limited to University-owned land leased to a non-University affiliated party, and from participating in any course or program offered by Syracuse University. In addition, the student must demonstrate “good citizenship” to the Director of Student Rights and Responsibilities who, in consultation with the Senior Vice President and Dean of Student Affairs, or a designee, who will determine whether and under what conditions the student will be permitted to return to the University.

c. The Title IX Coordinator, or a designee, is authorized to respond to alleged violations of Title IX or other federal or state discrimination laws. This includes providing interim relief such as removing a Respondent from a class on a temporary basis, issuing a temporary no contact order or other actions consistent with the University’s responsibilities. Questions about the Title IX should be directed to Equal Opportunity, Inclusion and Resolution Services, 005 Steele Hall, (315) 443-4018 or cmcurtin@syr.edu.

Except in emergency circumstances related to a medical or psychological condition, or in situations where a student is in violation of local, state, or federal laws or regulations designed to safeguard the public’s health, a student is entitled to an opportunity for a hearing before a hearing officer prior to withdrawal for medical reasons pursuant to this subsection. Such a hearing will be held in accordance with the procedures described above at Section 4.3, except that the hearing officer in such a case will be advised by an appropriately trained professional. The results of such a hearing may be appealed in writing to the University Appeals Board in accordance with Part 12 of these procedures.

In emergency medical or psychological circumstances, students may be removed immediately from the University pursuant to Part 17 of these procedures.
PART 5. OVERVIEW OF THE CONDUCT PROCESS FOR CASES NOT INVOLVING SEXUAL ASSAULT, STALKING, GENDER-RELATED HARASSMENT AND DOMESTIC/RELATIONSHIP VIOLENCE

5.1 A University Student Conduct System complaint may be filed against any student or recognized student organization or by any member of the University community. Complaints may be filed by a student, faculty member, or staff member by filling out a standard complaint form, which is available on the web at studentconduct.syr.edu. A non-University member may file a report with the Department of Public Safety against a student that may result in a student conduct complaint pursuant to this policy. A report by a non-University member may be adjudicated if the interests of the University community are sufficiently implicated. All documentation and other evidence associated with the complaint, e.g., Department of Public Safety or police reports and witness statements, should be included with the standard complaint form and returned to the Office of Student Rights and Responsibilities. More than one complaint may be filed arising out of the same incident.

5.2 The Office of Student Rights and Responsibilities will determine whether a complaint concerns students and/or recognized student organizations and whether the complaint concerns subject matter falling within the jurisdiction of the University Student Conduct System. The Office of Student Rights and Responsibilities further will determine whether the complaint demonstrates sufficient evidence of wrongdoing to warrant further investigation and/or commencement of the student conduct process.

5.3 The standard of proof applied within the University Student Conduct System is a preponderance of the evidence, which requires a demonstration that it is “more likely than not” that the accused student or recognized student organization has violated the Code of Student Conduct.

5.4 Some allegations of student misconduct require investigation prior to determining whether further student conduct proceedings are warranted. As appropriate, the University will conduct an investigation concerning the allegations. The investigation may be conducted by DPS or another appropriate University office or representative. In cases involving alleged criminal conduct, DPS will assist a complainant in making a criminal complaint if he/she wishes. A complainant need not pursue a criminal complaint in order to seek to hold the accused responsible through the University’s student conduct system.

5.5 An individual may be permitted to withdraw a complaint subsequent to filing if the Office of Student Rights and Responsibilities is satisfied that the complainant’s decision has not been influenced by pressure or intimidation. In the event that the complainant is determined to have been influenced by pressure or intimidation, or in other extenuating circumstances, or where the University’s interests would be served by continuation of the case, the Senior Vice President and Dean of Student Affairs or the Director of the Office of Student Rights and Responsibilities may appoint a University complainant to continue the case.

5.6 Upon determining that the complaint is appropriate for further processing, the Office of Student Rights and Responsibilities will contact the accused student or recognized student organization. The accused student or recognized student organization will be offered an opportunity to participate in an informal resolution meeting with a case manager to discuss the allegations. If an accused student or recognized student organization does not attend the meeting without prior notice to the Office of Student Rights and Responsibilities, a decision may be rendered in the student’s or organization’s absence.
There are four possible results at this stage:

(1) The student/organization is found to have no responsibility and/or that there is insufficient basis to proceed against the student. If that occurs, the case does not proceed to a hearing;

(2) The student/organization does not accept responsibility and the case manager determines that the complaint warrants a hearing. If that occurs, the case proceeds to a hearing;

(3) The student/organization accepts responsibility and appropriate sanction(s) is agreed upon. If that occurs, the case is considered informally resolved;

(4) The student/organization accepts responsibility but the sanction(s) is/are not agreed upon. If that occurs, the case proceeds to a hearing on sanction(s) only.

Complainants do not attend informal resolution meetings with the accused, but are informed of the outcome of these meetings to the extent legally permitted.

Once an informal resolution is reached, the decision is final and will be revisited only where new information becomes available that tends to demonstrate that a substantial error has occurred. In such a case, the accused student may submit a written petition for reconsideration of the case to the Director of the Office of Student Rights and Responsibilities within 20 business days of the informal resolution meeting. Requests for review must be written and signed by the student. The decision of the Director of the Office of Student Rights and Responsibilities on reconsideration is final.

5.7 If an informal resolution cannot be reached, and assuming the case manager finds that the complaint warrants a hearing, the case will be assigned to an appropriate hearing officer or hearing board for formal resolution. The hearing process is described in Parts 6 through 9 herein.

5.8 Students who need accommodations for a disability should contact the Office of Disability Services (ODS), located in Room 309 of 804 University Avenue, or call (315) 443-4498 for an appointment to discuss their needs and the process for requesting accommodations before you going through the informal resolution process. ODS is responsible for coordinating disability-related accommodations and will issue students with documented Disabilities Accommodation Authorization Letters, as appropriate. Since accommodations may require early planning and are not provided retroactively, please contact ODS as soon as possible.

If you are receiving on-going supportive services from a Syracuse University office, you are welcome to discuss your case with your counselor/advocate prior to attending your initial meeting with OSRR. You may ask your counselor/advocate to serve as your procedural advisor, but please understand that counselors from the University’s Counseling Center may not be able to serve in this capacity.

PART 6. HEARING BOARDS FOR CASES THAT DO NOT INVOLVE SEXUAL ASSAULT, STALKING, GENDER-RELATED HARASSMENT AND DOMESTIC/RELATIONSHIP VIOLENCE

6.1 The University Conduct Board is comprised of five (5) students selected from a pool of at least ten (10) students. When the accused student is an undergraduate student, at least two (2) board
members are undergraduate students; when the accused student is a graduate student, at least two (2) board members are graduate students. The University Conduct Board is advised by a trained designee of the Director of Student Rights and Responsibilities or, in of felony arrest, by the Director of Student Rights and Responsibilities, the Associate Director of Student Rights and Responsibilities, or an attorney appointed by the Director of Student Rights and Responsibilities.

6.2 The University Conduct Board may hear any case of alleged violations of the Code of Student Conduct filed against individual student or student organizations, except cases of academic dishonesty. The University Conduct Board may impose sanctions up to and including expulsion from the University and may design sanctions that are educational and/or remedial specific to the facts of a given case. Standard Sanctioning Guidelines for specific offenses and the applicability of those guidelines are included in Part 11. Decisions of the University Conduct Board are confirmed by the Director of Student Rights and Responsibilities, or a designee.

6.3 Appeals from decisions of the University Conduct Board that meet the criteria set forth in Part 12 are heard by the University Appeals Board.

PART 7. RIGHTS OF COMPLAINANTS AND ACCUSED STUDENTS FOR CASES THAT DO NOT INVOLVE SEXUAL ASSAULT, STALKING, GENDER-RELATED HARASSMENT AND DOMESTIC/RELATIONSHIP VIOLENCE

7.1 Prior to a formal hearing on the merits of a case, each party (i.e., the complainant(s) and accused student(s)) will be given written notice of the charges stating: the alleged facts upon which the charges are based, the sections of the Code of Student Conduct alleged to have been violated, the procedures to be used in resolving the charges, and the date, time, and location of the hearing. Notice will be delivered at least three (3) University business days prior to the hearing and will be considered complete when placed at the door of the address last given by the student to the University Registrar or in any other manner reasonably designed to give notice to the student.

7.2 Each party will be given an opportunity to be heard before an impartial hearing board or hearing officer in a timely manner - usually within thirty (30) days of the filing of the written complaint. Attendance at hearings is limited to the hearing board and its advisor, and the parties immediately involved and their procedural advisors. Witnesses are permitted access to the hearing room solely for the purpose of and duration necessary to provide testimony.

7.3 Each party will have the opportunity to face the opposing party and to ask questions indirectly through the hearing board. The hearing board has the discretion to determine whether to permit questioning of witnesses through the hearing board. Formal rules of evidence do not apply. Any evidence or statement may be admitted (including hearsay) subject to the discretion of the hearing board chairperson.

7.4 Hearing boards may be advised at all times by an attorney or other advisor. Parties may be advised during the hearing by a procedural advisor who is a full-time member of the Syracuse University community. Persons who may serve as procedural advisors are limited to students, faculty, and staff of Syracuse University and SUNY ESF. No attorney who is not also a full-time member of the Syracuse University or SUNY ESF faculty, staff, or student body will be permitted to participate in the conduct process on behalf of the complainant or the respondent, except where criminal or civil proceedings are also pending. When criminal or civil proceedings are pending, both the complainant and the respondent may be advised by an attorney, but the individual parties remain primarily responsible for conducting their own presentations.
Attorneys for the complainant and the respondent, when permitted to participate, are limited to the role of the procedural advisor described below in Section 9.5. Any attorney who fails to conform his or her behavior to these requirements will be removed from the proceedings and barred from acting as a procedural advisor in future University Student Conduct System proceedings. In such circumstances the hearing board will determine whether to proceed with the hearing without the presence of the procedural advisor or to forward the case to the Director of Student Rights and Responsibilities for resolution before a hearing officer.

7.5 Each party may present objections to the participation of any board member for reason of conflict of interest. Any such objection will be ruled on by the chairperson, or by vote of the majority of the board, if the objection is to the chairperson’s participation.

7.6 Each party will have the opportunity to present relevant testimony and/or evidence to the hearing board on his or her own behalf and the opportunity to respond to testimony or evidence presented by other parties. Relevance of testimony will be determined by the respective board chairperson.

7.7 An audio recording will be made of all hearings involving felony arrest. Either party may request that a written transcript of these recordings be made at the expense of the requesting party or have access to the recordings by arrangement with the Director of Student Rights and Responsibilities. Printed transcripts may be redacted by the Office of Student Rights and Responsibilities prior to being provided to the requesting party in accordance with the Family Educational Rights and Privacy Act of 1974, as amended.

7.8 Each party will receive written notice of the hearing board’s confirmed decision within five (5) University business days after the hearing is concluded. A hearing is considered concluded at the point the hearing board’s deliberations are complete.

PART 8. RESPONSIBILITIES OF COMPLAINANTS AND RESPONDENTS FOR CASES THAT DO NOT INVOLVE SEXUAL ASSAULT, STALKING, GENDER-RELATED HARASSMENT AND DOMESTIC/RELATIONSHIP VIOLENCE

8.1 It is the responsibility of each party to investigate, prepare, and present his or her case before a hearing board or other body. This responsibility includes identifying and presenting any witnesses or witness statements. The University Student Conduct System is not authorized to compel the appearance of any witness at a University Student Conduct System proceeding. Similarly, neither parties nor their representatives are authorized to compel or attempt to compel the appearance of any person at a University Student Conduct System proceeding.

Each party must appear at the hearing as specified. If either party fails to appear at the hearing, the hearing board may proceed with the hearing, dismiss the complaint, or reschedule the hearing, as the facts and circumstances of the case indicate.

8.2 Each party must act in a manner that is respectful of the proceedings and the rights of all individuals involved. It is the responsibility of each party to assure advisors, witnesses, and other affiliates act in a manner that is respectful of the proceedings and all individuals involved. The board chairperson shall retain the option to discontinue the hearing and forward the case for administrative resolution by the Director of Student Rights and Responsibilities, or a designee, when the behavior of any person has become an encumbrance likely to have a detrimental impact on the outcome of the hearing.
8.3 Each party must answer pertinent questions truthfully during the hearing or choose to remain silent. The board may draw inferences from the statements and silence of any person with respect to pertinent questions. False testimony by any person may give rise to further disciplinary action or an enhancement of sanction at the discretion of the board.

8.4 At the hearing each party must offer all information known or available to him or her that he or she desires to be considered. Each party is responsible for calling witnesses to testify on his or her behalf and for providing a list of potential witnesses, including witness names and whether a witness will testify to facts in issue or to the character of the offering party. This list must be submitted to the Office of Student Rights and Responsibilities at least 24 hours in advance of the hearing. Witness lists will be made available to the opposing party by the Office of Student Rights and Responsibilities. The hearing board chairperson will have the discretion to limit the number of witnesses to be called by either party unless the board chairperson determines evidence is cumulative or irrelevant, or would unnecessarily compromise the confidentiality of the hearing.

8.5 The University Student Conduct System is not authorized to compel the appearance of any witness at a University Student Conduct System proceeding. Similarly, neither parties nor their representatives are authorized to compel or attempt to compel the appearance of any person at a University Student Conduct System proceeding.

PART 9. HEARING PROCEDURES FOR CASES THAT DO NOT INVOLVE SEXUAL ASSAULT, STALKING, GENDER-RELATED HARASSMENT AND DOMESTIC/RELATIONSHIP VIOLENCE

9.1 The purpose of the hearing is to provide the opportunity for complainants and respondents to present all relevant testimony and other evidence with regard to alleged violations of the Code of Student Conduct. It is the responsibility of the hearing board to consider impartially all relevant testimony and other evidence, determine the facts, and impose appropriate sanctions. Decisions of the respective hearing boards are subject to review and confirmation by the appropriate University officials, as outlined in Part 3 above.

9.2 University Student Conduct System hearings are administrative, rather than criminal or civil, in nature. Rules of evidence and the criminal standard of proof do not apply.

9.3 University Student Conduct System hearings are confidential and closed to persons not directly related to the case. The results of University Student Conduct System hearings are held confidential in accordance with applicable law. The University reserves the right to correct any misinformation with regard to University Student Conduct System actions that may be circulated in the media when the well-being of the community so requires. The University will publish data related to the activities of the University Student Conduct System on a periodic basis consistent with constraints imposed by law.

9.4 Complainants, accused students, and the University, as represented by the respective hearing boards, are the principal parties in University Student Conduct System proceedings. All parties, procedural advisors, witnesses, and hearing board members are expected to maintain the confidentiality of conduct system proceedings.

9.5 Procedural advisors, including attorneys where applicable, have no standing in University Student Conduct System proceedings, except to provide advice to their respective parties in a quiet, non-disruptive manner. Advisors, and attorneys when applicable, do not represent or speak for their respective parties, except at the request of the board chairperson. Excluding
interim suspension hearings, requests for a procedural advisor should be made at least 48 hours prior to the hearing.

9.6 Chairpersons appointed by the Director of Student Rights and Responsibilities, or a designee, will preside at each hearing.

9.7 The order of presentation at the hearing will be as follows:
   a. introductions and reading of the complaint/appeal by the chairperson;
   b. opening statements;
   c. presentation of testimony/information/witnesses by the complainant (does not apply where the hearing is held as to sanction(s) only);
   d. presentation of testimony/information/witnesses by the respondent;
   e. closing statement by the complainant (does not apply where the hearing is held as to sanction(s) only);
   f. closing statement by the respondent.

In cases involving felony arrest, or in other appropriate circumstances, the order of presentation at the hearing may be changed at the discretion of the board chairperson.

9.8 The hearing board members may ask questions at any time subject to limitations of relevance, as determined by the chairperson. The parties may ask questions indirectly through the board chairperson subject to reasonableness and relevance, as determined by the chairperson. Hearing board decisions are made in private and by a majority vote of the board members. All hearing board decisions are subject to confirmation by the appropriate University official.

9.9 All parties will be informed of the confirmed hearing board decision in writing within five (5) University business days after the conclusion of the hearing. A hearing is considered concluded when all hearing board deliberations are complete. Decisions of the Board are effective immediately, unless a written notice from either party requesting a review by the University Appeals Board has been received by the Office of Student Rights and Responsibilities. Procedures for requesting a review by the University Appeals Board are outlined in section 12 of this Handbook.

PART 10. OVERVIEW OF THE CONDUCT PROCESS FOR CASES INVOLVING SEXUAL ASSAULT, STALKING, GENDER-RELATED HARASSMENT AND DOMESTIC/RELATIONSHIP VIOLENCE

10.1 To file a formal complaint against a student alleging any prohibited behaviors included in the Syracuse University Policy on Sexual Misconduct, Gender Related Harassment, Stalking or Relationship Violence an individual (complainant) should contact the University’s Title IX Coordinator, 315-443-0211. If the complainant would like to file a criminal complaint they should contact the Department of Public Safety, 315-443-2224.

10.2 If a complainant also chooses to file a criminal report and pursue criminal charges against the respondent, the University will not delay its investigation unless requested to do so by the appropriate legal authorities and, if a delay is requested, the delay will only be temporary.

10.3 Interim relief such as no-contact orders, moving the respondent, changes in living and/or working and/or academic situations, protective escort services, and referrals to counseling may
be provided as requested and when available. Such relief can be sought without regard to whether the complainant chooses to report the matter to DPS or to local law enforcement. Additional relief such as protective orders may be available through the criminal and/or family court process.

10.4 Upon the receipt of a complaint, the Title IX Coordinator will designate an investigator who may conduct an investigation. A hold will be placed on the respondent’s academic records until a final resolution of the complaint. The investigator will have the authority to meet with both the complainant, respondent, and witnesses to the alleged incident to gather information regarding the facts and circumstances of the incident.

The complainant, respondent and witnesses involved in the case may be advised by an advisor of their choice. For a University-trained procedural advisor, parties may contact the Office of Student Assistance at 315-443-4357. Procedural advisors, including attorneys where applicable, have no standing in the University investigation or in the University Student Conduct System proceedings, except to provide advice to their respective parties in a quiet non-disruptive manner. Advisors and attorneys when applicable, do not represent or speak for their respective parties. Any advisor, including attorneys, who fails to conform their behavior to these requirements will be removed from the proceedings and barred from acting as an advisor in future University Student Conduct System proceedings. In such cases, the Board will determine whether to proceed with the formal resolution process without the presence of an advisor or to reschedule the proceedings at which time the case will be forwarded to the Director of Student Rights and Responsibilities for further processing.

10.5 Once the investigation report is complete, both the respondent and the complainant will be given the opportunity to review the report and provide a written response within three (3) business days both of which will be provided to the Office of Student Rights and Responsibilities and the other party by the Title IX investigator.

10.6 Both the complainant and respondent will be invited to participate in an individual pre-hearing meeting in the Office of Student Rights and Responsibilities to review the hearing process, but neither the complainant nor the respondent are required to attend. Either the complainant or the respondent are permitted to have a procedural advisor of their choice attend the meeting. The procedural advisor will need to conform his/her behavior to the standards outline in section 10.4.

10.7 The investigator will provide the alleged Code of Student Conduct violations, the written report, and the written responses to a three-member University Conduct Board comprised of faculty and staff members, as appointed by the Director of the Office of Student Rights and Responsibilities or a designee. The report will describe the relevant facts and circumstances learned during the course of the investigation, including the respondent’s prior conduct history and will contain all of the interviews conducted by the investigator. The report will not include any conclusions regarding responsibility for violations of the Code of Student Conduct.

The University Conduct Board is comprised of three (3) members who are full-time faculty or staff from Syracuse University. Members of the University Conduct Board are appointed by the Senior Vice President and Dean of Student Affairs from a pool of at least ten (10) members recommended by the University community. The University Conduct Board is advised by the Director of Student Rights and Responsibilities, by the Associate Director of
Student Rights and Responsibilities or an attorney appointed by the Director of Student Rights and Responsibilities.

Chairpersons, appointed by the Director of the Office of Student Rights and Responsibilities, or a designee, will preside at each University Conduct Board hearing.

10.7 At its sole discretion, the University Conduct Board may rely upon the investigator’s report for its understanding of the relevant facts, or it may conduct additional witness interviews and/or gather other additional evidence. The University Conduct Board may also interview the investigator. The complainant and respondent will be invited to speak to the University Conduct Board to present any additional information that they believe is relevant to the case. Any interviews conducted by the University Conduct Board will be recorded.

10.8 Based on the information contained in the final report, any written statements, and witness information provided to the Board, the Board will determine whether it is more likely than not that the respondent violated the Code of Student Conduct using the preponderance of the evidence standard. Rules of evidence and criminal standards of proof do not apply. University Conduct Board decisions are made in private and by a majority vote of the Board members. The hearing will be considered complete with the Board has agreed upon the final written version of the Board’s decision. The University Conduct Board may impose sanctions up to and including expulsion from the University and may design sanctions that are educational and/or remedial specific to the facts of a given case. The University Conduct Board will render a decision on all Code of Student Conduct violations listed in the complaint.

Decisions of the University Conduct Board are confirmed by the Director of Student Rights and Responsibilities, or his/her designee.

University Conduct System formal resolution proceedings are confidential and closed to persons not directly related to the case. The results of University Student Conduct System formal resolution process are held confidential in accordance with applicable law. The University reserves the right to correct any misinformation with regard to University Student Conduct System action that may be circulated in the media when the well-being of the community so requires. The University will publish data related to the activities of the University Student Conduct System on a periodic basis consisted with constraints and requirements imposed by law.

10.10 The process of investigation and the Board’s decision will be concluded within 60 days of the original complaint, pending special circumstances. If circumstances arise that delays either the investigation or the Board’s determination of an outcome, both parties will be sent written notification of the delay and its cause. Each party will receive written notification of the decision of the University Conduct Board including a finding of responsibility and sanctions.

10.11 Decisions of the Board are effective immediately, unless a written notice from either party requesting a review by the University Appeals Board has been received by the Office of Student Rights and Responsibilities. Either party may request a review of the University Conduct Board decision by the University Appeals Board. Procedures for requesting a review by the University Appeals Board are outlined in section 12 of this Handbook.
 PART 11. SANCTIONS

11.1 University Student Conduct System sanctions are official actions of the University. Failure to comply with sanctions that are imposed by the University Student Conduct System, or with specific conditions related to the safety and security of any persons or property while a case is pending, may result in immediate, indefinite suspension or expulsion from the University without benefit of further process.

11.2 The following sanctions, or any combination thereof, may be applied to any individual student, group of students, or student organization, for violations of the Code of Student Conduct and related University policies:

a. EDUCATIONAL
The primary goal of the University Student Conduct System is education. Respective boards and case managers may design sanctions that are specific to an individual case when it is determined that educational value may result and the interests of the University community are maintained. Examples of educational sanctions include, but are not limited to: community service, Community Involvement Assignment (CIA),† Decision Making, Civility Workshop, monetary restitution, and research and writing assignments.

b. RESIDENTIAL WARNING
This status is a formal warning on behalf of the residential living program and is intended to warn the student about the consequences of continuing such behavior.

c. RESIDENTIAL REPRIMAND
This status is a formal admonition on behalf of the residential living program and is intended to clearly document in a student’s disciplinary file that student’s behavior has been deemed unacceptable.

d. RESIDENTIAL PROBATION
This status indicates that a student is no longer in good standing within the University’s residential living program. Further violations may result in the immediate loss of eligibility to live in or visit the University’s residence and/or dining facilities or in more serious sanctions, as circumstances warrant.

e. RESIDENTIAL RELOCATION/SUSPENSION/EXPULSION
These statuses indicate that a student is not eligible to live in or visit some or all of the University’s residence and/or dining facilities. A residential relocation involves the reassignment of a student’s living unit within University housing and usually prohibits the student from returning to the residential area associated with the former living assignment. A residential suspension or expulsion involves the student’s removal from housing altogether. These statuses may extend for a specific period of time, until the completion of specific conditions, or permanently. These statuses may be limited to a specific facility or applied to all facilities.

f. SOCIAL PROBATION
This status is applied as a result of a breach of specific social regulations. Its primary effect is to suspend a privilege related to the nature of the offense and/or restrict access to specific campus facilities or programs.

† Community Involvement Assignment (CIA) includes a series of University community activities, events, and lectures designed to promote student engagement and life changing experiences.
g. **WARNING**  
In instances of less serious deviations from the University norms of conduct, the student(s) may be formally warned of the possible consequences of continuing such behavior. No other specific action is taken unless further misconduct occurs.

h. **DISCIPLINARY REPRIMAND**  
This status is a formal admonishment on behalf of the University community and is intended to clearly document in a student’s or student organization's disciplinary file that his/her/its behavior has been deemed unacceptable. This status extends for a specific period of time as determined by the case manager or formal hearing body.

i. **DISCIPLINARY PROBATION**  
This action constitutes a change in status between good standing and suspension or expulsion from the University. The student or student organization is permitted to remain enrolled at or retain recognition by the University under stated conditions, depending upon the nature of the violation and upon the potential learning value that may derive from specific restrictive measures. Further violations may result in immediate suspension, indefinite suspension, or expulsion from the University.

j. **INTERIM SUSPENSION**  
This action by the Director of Student Rights and Responsibilities, or a designee, in consultation with the Senior Vice President and Dean of Student Affairs is a temporary suspension of certain rights or privileges while a conduct case is pending. An interim suspension may be broad and inclusive or may be restricted to a specific location and/or function and is based on the determination that the safety and well-being of the University community or specific persons are at risk.

k. **INDEFINITE SUSPENSION**  
This action results in a student’s involuntary withdrawal from the University, or in loss of University recognition and related privileges for a student organization, for an indefinite period of time. A suspended student or student organization is prohibited from any presence or activity on University owned, operated, or controlled property, including but not limited to, University-owned property leased to a non-University affiliated party, and from participation in any class or program offered by Syracuse University. A student or student organization placed on a status of indefinite suspension is permitted, after a prescribed period of separation, to submit a petition demonstrating his/her good citizenship in the time away from the University and potential for making positive contributions in the future.

Individual student petitions are required to include: a personal essay evidencing the learning the student has gained from the incident that led to the indefinite suspension; the manner in which the student has been occupied since his/her departure from the University; and, the specific commitments the student will make to contributing positively to the University community if offered the opportunity for readmission; documented evidence of the student’s completion of substantial service to the community; documented evidence of gainful employment and/or completion of academic course work at an accredited institution of higher education; and, documented evidence of completion of any special assignments identified for the student by the Office of Student Rights and Responsibilities at the time of or subsequent to the student’s departure. This petition is reviewed by the Director of Student Rights and Responsibilities and the Senior Vice President and Dean of Student Affairs who will determine whether and under what conditions a student may be permitted to return to the University in a future semester.
Student organization petitions will include elements specific to the type of student organization, as determined by the Director of Student Rights and Responsibilities.

1. **EXPULSION**
   This action results in the permanent separation of the student, or student organization, from the University, its programs and facilities. It is the most severe disciplinary action that the University Student Conduct System can impose.

11.3 **APPLICATION OF STANDARD SANCTIONING GUIDELINES**

Standard sanctions have been adopted by Syracuse University to respond to substance abuse-related and other serious violations of the Code of Student Conduct. Syracuse University is deeply concerned about the extent to which some students engage in underage consumption of alcohol, unlawful use of drugs, and/or consumption of alcohol or other drugs to a degree that renders them in need of emergency medical intervention or other extraordinary assistance. In addition, Syracuse University seeks to deter students from engaging in conduct that poses risks to the safety and well-being of the individual student and/or the University community as a whole. Standard sanctions are intended to alert students and other members of the University community to the seriousness of alcohol- and drug-related behaviors, violence, and safety violations; provide meaningful consequences for violations of University expectations; and, ensure that students are provided opportunities to access education, counseling, and support. Standard sanctions apply only to those offenses described in Sections 11.4, 11.5, 11.6, and 11.7. Incidents falling within the Code of Student Conduct but not described in Section 11.4, 11.5, 11.6, and 11.7 will be handled on a case-by-case basis in light of all the circumstances.

Other specific situations to which standard sanctions do not apply are as follows:

a. where a student is found to have engaged in multiple violations of the Code of Student Conduct in a single incident, rather than solely in the violation addressed by the standard sanction;

b. where a student is already on a conduct sanction status equal to or greater than the standard sanction for a previous offense; and/or

c. where a specific incident presents exacerbating circumstances, an ongoing risk to persons or property, or other serious concerns.

In these situations, the appropriate sanctions will be determined on a case-by-case basis in light of all the circumstances. Generally, these situations will result in sanctions in excess of the standard sanction. The presence of substantial mitigating or other appropriate circumstances may result in the reduction of a standard sanction in the discretion of the Director of Student Rights and Responsibilities, or the University Appeals Board.

11.4 **STANDARD SANCTIONS FOR SUBSTANCE ABUSE-RELATED VIOLATIONS**

<table>
<thead>
<tr>
<th>Category</th>
<th>First Violation</th>
<th>Second Violation</th>
<th>Third Violation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Use or possession of alcohol under prohibited</td>
<td>Disciplinary Reprimand Community Involvement referral and/or Educational project(s)</td>
<td>Disciplinary Probation Community Involvement referral Educational project(s) and/or Options Program referral</td>
<td>Indefinite Suspension for a minimum of one academic year</td>
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<tr>
<td>circumstances</td>
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</tr>
<tr>
<td>Category</td>
<td>First Violation</td>
<td>Second Violation</td>
<td>Third Violation</td>
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<tr>
<td>-------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Supplying alcohol to underage person(s)</td>
<td>Disciplinary Probation Community Involvement referral or Community Service project(s) and/or Educational project(s)</td>
<td>Indefinite Suspension for a minimum of one academic year</td>
<td>Not applicable*</td>
</tr>
<tr>
<td>Extreme alcohol intoxication posing a substantial risk to the health and well-being of self and/or others</td>
<td>Disciplinary Reprimand Appropriate Educational assignments Options Program referral</td>
<td>Disciplinary Probation Residential relocation (at the discretion of the case manager or hearing board) Options Program referral Community Involvement referral and/or Other Educational project(s)</td>
<td>Indefinite Suspension for a minimum of one academic year</td>
</tr>
<tr>
<td>Seeking emergency medical assistance for an extremely intoxicated person-seeker has an alcohol violation associated with the incident**</td>
<td>Warning Appropriate Educational assignments Options Program referral</td>
<td>Disciplinary Probation Appropriate Educational assignments Options Program referral</td>
<td>Indefinite Suspension for a minimum of one academic year</td>
</tr>
<tr>
<td>Driving any motor vehicle while intoxicated or while under the influence of unlawful drugs</td>
<td>Indefinite Suspension for a minimum of one academic term Community Involvement referral or Community Service project(s) and/or Educational projects</td>
<td>Expulsion or Indefinite Suspension for a minimum of one academic year</td>
<td>Not applicable*</td>
</tr>
<tr>
<td>Use or possession of drug paraphernalia, marijuana, illegal drugs or controlled substances without an appropriate prescription</td>
<td>Disciplinary Probation Residential relocation (at the discretion of the case manager or hearing board) Options Program referral Community Involvement or Community Service referral and/or Other Educational project(s)</td>
<td>Indefinite Suspension for a minimum of one academic year</td>
<td>Not applicable*</td>
</tr>
<tr>
<td>Extreme drug intoxication or abuse-related behavior posing a substantial risk to the health and well-being of self and/or others</td>
<td>Disciplinary Probation Residential relocation (at the discretion of the case manager or hearing board) Options Program referral Community Involvement referral and/or Other Educational project(s)</td>
<td>Indefinite Suspension for a minimum of one academic year</td>
<td>Not applicable*</td>
</tr>
<tr>
<td>Manufacture, sale, purchase, or distribution of illegal drugs or controlled substances</td>
<td>Expulsion or Indefinite Suspension for a minimum of one academic year</td>
<td>Not applicable*</td>
<td>Not applicable*</td>
</tr>
</tbody>
</table>
In these circumstances, sanctions will be determined on a case-specific basis by the adjudicator or appropriate adjudicative body.

**DWI and serving alcohol to minors do not apply.**

### 11.5 STANDARD SANCTIONS FOR WEAPONS-RELATED VIOLATIONS

<table>
<thead>
<tr>
<th>Category</th>
<th>Sanction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Possession of a prohibited weapon or other dangerous object, including,</td>
<td>Disciplinary Probation, Indefinite Suspension, or Expulsion as determined by the case manager or hearing board, Expulsion from student housing, if the student is not suspended, Indefinitely Suspended, or expelled and lives in a University residence, Minimum of 80 hours of Community Service and/or other Educational sanctions as deemed appropriate by the case manager or hearing board</td>
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<tr>
<td>but not limited to firearms, BB-guns, air rifles, explosive devices,</td>
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<tr>
<td>fireworks, or any other dangerous, unlawful, or hazardous object or</td>
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<tr>
<td>material</td>
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<tr>
<td>Any improper use, attempted use, or threat of use of a weapon or other</td>
<td>Expulsion or Indefinite Suspension for a minimum of one academic year</td>
</tr>
<tr>
<td>dangerous, illegal, or hazardous object; any improper use as a weapon of</td>
<td></td>
</tr>
<tr>
<td>any otherwise permitted object or material</td>
<td></td>
</tr>
</tbody>
</table>

### 11.6 STANDARD SANCTIONS FOR VIOLENCE-RELATED VIOLATIONS

<table>
<thead>
<tr>
<th>Category</th>
<th>Sanction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical harm or threat of physical harm without a weapon resulting in</td>
<td>Disciplinary Probation or Indefinite Suspension as determined by the case manager or hearing board, Participation in the Conflict Resolution Program, Options Program referral, if alcohol or other drugs were a factor in the incident, Minimum of 80 hours of Community Service and/or other Educational sanctions as deemed appropriate by the case manager or hearing board</td>
</tr>
<tr>
<td>little or no physical injury to involved persons</td>
<td></td>
</tr>
<tr>
<td>Physical harm without a weapon resulting in significant physical injury</td>
<td>Expulsion or Indefinite Suspension for a minimum of one academic year</td>
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<tr>
<td>to another person</td>
<td></td>
</tr>
</tbody>
</table>
11.7 STANDARD SANCTIONS FOR SAFETY AND FIRE-RELATED VIOLATIONS

<table>
<thead>
<tr>
<th>Category</th>
<th>Sanction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interference with, improper activation of, or damage to any elevator or</td>
<td>Expulsion or Indefinite Suspension for a minimum</td>
</tr>
<tr>
<td>safety or emergency equipment, including, but not limited to: fire</td>
<td>of one academic year</td>
</tr>
<tr>
<td>alarms, fire extinguishers, sprinkler systems, and blue lights; lighting</td>
<td></td>
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<tr>
<td>any unauthorized fire on University property</td>
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</tr>
</tbody>
</table>

PART 12. APPEALS

12.1 Decisions of the respective boards are effective immediately, unless a written notice of intention to appeal has been received by the Office of Student Rights and Responsibilities within twenty-four (24) hours after the confirmed decision is made available.

12.2 Either party may appeal the decision of the hearing board in writing within five (5) University business days after the written decision is made available. All appeals must be authored and signed by the submitting party. Appeal submission must not be more than ten (10) pages, double-spaced, using 12-point font and 1-inch margins (not including attachments.) An appeal by one party will be forwarded by the Office of Student Rights and Responsibilities to the other party. Appeals produced by procedural advisors or other non-parties will not be considered by the University Appeals Board.

12.3 Appeals must be based on one or more of the following:
   a. new evidence not reasonably available at the time of the original hearing, the absence of which can be shown to have had a detrimental impact on the outcome of the hearing;
   b. procedural error that can be shown to have had a detrimental impact on the outcome of the hearing;
   c. errors in the interpretation of University policy so substantial as to deny either party a fair hearing;
   d. grossly inappropriate sanction having no reasonable relationship to the charges.

12.4 When an appeal has been filed, the other party will be permitted to respond in writing, specifically addressing the issues raised in the appeal, within five (5) business days after the appeal has been made available to him/her. Responsive submission must not be more than ten (10) pages, double-spaced, using 12-point font and 1-inch margins (not including attachments.) Any responsive document will be forwarded by the Office of Student Rights and Responsibilities to the appealing party.

12.5 The University Appeals Board is comprised of three (3) members who are full-time faculty or staff from Syracuse University. Members of the University Appeals Board are appointed by the Senior Vice President and Dean of Student Affairs from a pool of at least ten (10) members recommended by the University community. The University Appeals Board has authority to hear appeals from decisions of any lower non-academic conduct board that meet the criteria set forth in Part 12.3. In addition the University Appeals Board has authority to review the decision rendered by any hearing officer described within these procedures. The University Appeals Board is advised by the Director of Student Rights and Responsibilities, if he or she has not been
involved in the original hearing, or by a designee of the Senior Vice President and Dean of Student Affairs.

12.6 The University Appeals Board will determine whether the prescribed criteria for appeals have been met and what process, if any, will be required to resolve the case. The Board may re-hear cases or limit the proceedings to the specific issues outlined in the appeal, depending on the nature of the case. The Board may change lower board decisions, alter sanctions up or down, or return cases to the respective lower board for further process. The University Appeals Board may impose sanctions up to and including expulsion from the University and may design educational and/or remedial sanctions appropriate to a given case. The University Appeals Board may alter the Standard Sanctioning Guidelines in Part 11 where the board determines that substantial mitigating or exacerbating circumstances warrant reduction or enhancement of the standard sanction.

12.7 Findings of fact will be accepted as determined by the original board, unless the appellate body determines that the original board acted in an arbitrary, capricious, or unfair manner.

12.8 The University Appeals Board will make a decision based on the written submissions within ten (10) business days after all written submissions are received, or indicate in writing what further process is necessary for final resolution.

12.9 The University Appeals Board may re-hear cases or limit the proceedings to the specific issue(s) outlined in the appeal, depending on the nature of the case. The decision may be affirmed or overturned, the sanction may be altered up or down, or the case may be returned to a lower board for additional process. Standard sanctions may be altered by the University Appeals Board where it finds substantial mitigating or exacerbating circumstances warrant reduction or enhancement of the standard sanction.

12.10 Decisions of the University Appeals Board, except decisions on the merits in cases involving nonconsensual sexual activity or felony arrest, will be final when reviewed and confirmed by the Senior Vice President and Dean of Student Affairs or a designee. In cases involving nonconsensual sexual activity or a felony arrest, the Chancellor will designate three (3) faculty/staff/administrators to act as a Review Board to confirm all decisions reached on the merits of the case. At least one of the Review Board members will be male and at least one will be female. They will be designated from a pool of at least six (6) faculty/staff/administrators appointed annually by the Chancellor and appropriately trained to review cases involving nonconsensual sexual activity or felony arrests. In cases involving multiple charges, one or more of which involves nonconsensual sexual activity or felony arrest, the Review Board is empowered to review all of the charges.

12.11 The Senior Vice President and Dean of Student Affairs, or a designee, or the Review Board, as appropriate, may interview any participant in an earlier proceeding, change the decision, alter the sanction up or down, or return the case to the University Appeals Board or another hearing board for further process. Decisions of the Senior Vice President and Dean of Student Affairs or a designee, or the Review Board, as appropriate, are final. Review and confirmation by the Senior Vice President and Dean of Student Affairs, a designee, or the Review Board will be made within ten (10) business days after the decision of the University Appeals Board is complete. Parties will be informed of the outcome of any appeals only upon confirmation by the Senior Vice President and Dean of Student Affairs, or a designee, or the Review Board.
PART 13. MODIFICATION OF PROCEDURES

13.1 Syracuse University reserves the right to modify its conduct procedures and appeals processes with written notice to the complainant and the accused student when classes are not in session, during the summer session, when safety and security issues so demand, when special expertise is needed to ensure fairness, or in other circumstances where in the University’s sole discretion the procedures described herein are deemed insufficient to meet the objectives of educating and protecting members of the University community. Modified procedures, nonetheless, will provide students with required elements of fundamental fairness.

PART 14. DISCIPLINARY RECORDS

14.1 Access to disciplinary records is provided in accordance with the Family Educational Rights and Privacy Act of 1974, as amended.

Disciplinary records maintained are retained for seven (7) years from the date of the most recent incident in the student’s file or until one (1) year after the student has graduated from the University, whichever is longer. Records of students who were suspended, expelled, prohibited from future enrollment, or otherwise withdrawn for disciplinary or medical reasons are retained indefinitely. Students are advised to consult the Academic Integrity Office with regard to the records retention policies associated with academic dishonesty cases.

Except in unusual circumstances as determined in its sole discretion, Syracuse University will seek to notify parents or guardians of conduct issues involving their dependent students as follows:

a. In an emergency;
b. In all serious cases, including all alcohol and drug-related matters; and,
c. In all cases of repeated (more than one) referral of a student for adjudication of misconduct.

Except in unusual circumstances as determined in its sole discretion, and consistent with federal law, Syracuse University will seek to notify parents or guardians of conduct issues involving non-dependent students as follows:

a. In an emergency;
b. After final adjudication and finding of responsibility in all drug-related offenses; and,
c. After final adjudication and finding of responsibility in all alcohol offenses.

PART 15. STUDENT INITIATED WITHDRAWAL

15.1 A student who chooses to withdraw from the University rather than participate in the conduct process may be classified as having been withdrawn for disciplinary reasons. This status will be noted on the student’s transcript as a University-initiated withdrawal. A student who withdraws under these circumstances may not receive a transcript, is not permitted to enter onto Syracuse University owned, operated, or controlled property, including but not limited to University-owned land leased to a non-University affiliated party, and may not participate in any course or program offered by Syracuse University until the pending matter is resolved.
PART 16. GOOD STANDING

16.1 In order to obtain a Syracuse University degree (undergraduate or graduate), students must be in good standing with the University. “Good standing” includes a requirement that all matters pending before the University Student Conduct System have been fully and finally resolved (including, but not limited to, full satisfaction of any sanctions imposed). Students who are not in good standing will not be granted a degree, will not have access to transcripts, and are not eligible to participate in graduation ceremonies.

PART 17. ENFORCED MEDICAL WITHDRAWAL

17.1 Syracuse University reserves the right to withdraw a student temporarily from the institution for misconduct that is based on a significant psychological, physical or substance abuse-related condition. Such action of the Senior Vice President and Dean of Student Affairs and/or a designee, or the Director of Student Rights and Responsibilities or a designee, will be done with appropriate professional consultation. The student will be provided written notice of the reason(s) for the withdrawal and an opportunity to be heard by the Senior Vice President and Dean of Student Affairs or one or more designee(s), as deemed appropriate under the circumstances.

PART 18. RIGHTS TO AMEND

18.1 The procedures and policies outlined above supersede all previous statements and policies of Syracuse University with respect to student rights and responsibilities as may appear in any Syracuse University publication. The University reserves the right to amend these policies and procedures from time to time.